

NOTICE OF REQUEST FOR ENGINEERING SERVICES

The Cowen Public Service District (PSD) located in Webster County, West Virginia is in the process of obtaining the services for a Project Engineer to provide certain engineering services for the following project: Water distribution System Improvements, Water Treatment Plant Improvements, and Water Line Extensions Projects. Professional services will include the following items: design of water system improvements, replacements, and extensions. All consultants interested in being considered for this project must submit a proposal detailing qualifications, technical expertise, management, and staffing capabilities, related prior experience, and explanation of firm's current errors and omissions insurance coverage.

The purpose of the competitive process is to objectively select the consultant who will provide the highest quality of service at the realistic fee. Accordingly, technical qualifications and experience will be weighed heavily.

Please submit three (3) copies of all requested information prior to 4:00 p.m. Friday, May 27, 2022, to:

**Cowen PSD
PO Box 457
Cowen, WV 26206**

Please also forward a copy of your proposal via email to clawson@reg4wv.org

For questions or additional information, please contact the PSD at 304-226-3541 or Cassandra Lawson of Region 4 Planning & Development Council at 304-872-4970.

It is the responsibility of the respondent to ensure the receipt of the proposal by the date specified.

Attention is directed to the fact that the project may be undertaken with the combination of State and /Federal funds and all work must be performed in accordance with all applicable laws, rules, and regulations.

The selected firm will be required to comply with the Uniform Relocation Act, Title VI of the Civil Rights Acts of 1964, President's Executive Order No. 11246, Section 109 of the Housing and Urban Development Act of 1974, Section 3 of the House and Urban Development Act of 1968, Conflict of Interest Statement and Access to Records Provisions. The selected firm must also fully comply with the Minority/Women-Owned Business Enterprise and Affirmative Action requirements. If a portion of the contract is subcontracted, then "positive efforts" must be made to subcontract to Minority/Women-Owned Business. This shall be done in compliance with the six (6) affirmative steps as outlined in 40 CFR 33.240.

The PSD will afford full opportunity to women-owned and minority business enterprises that submit a show of interest in response to this request and will not discriminate against any interested firm or individual on the grounds of race, creed, color, sex, age, handicap, or national origin in the award of this contract.

This contract will be awarded to the responsible offeror whose proposal is within the competitive range and determined to be the most advantageous to the PSD, price and other factor considered.