

## Notice of Request for Broadband Consulting Services

The Pocahontas County Commission located in Marlinton, West Virginia is in the process of obtaining the services of a consulting engineer regarding the expansion of broadband service within Pocahontas County. Professional services may include, but are not limited to the following: (1) preparation of specifications and design for all components of the project (2) assistance in obtaining environmental clearances (3) securing all necessary permits associated with the project (4) preparation of bidding and contracting documents (5) participation in the evaluation of bids received (6) monitoring and observation of construction activities as required to insure compliance with plans and specifications (7) and assistance with the procurement and operational contract development of an Internet Service Provider. Qualified firms should submit statements of qualification detailing qualifications, technical expertise, management and staffing capabilities, references, and prior experience for various similar projects.

Contracts are to be awarded on a fixed fee basis.

Procurement of said services will be in accordance with Chapter 5G-1-3 of the WV Code.

Interested firms must submit 3 copies of all requested information to the attention of the Pocahontas County Commission, 900 Tenth Avenue, Marlinton, WV 24954 no later than 4:00 p.m., Friday, April 16<sup>th</sup>, 2021 in order to receive consideration. Should there be any questions, please contact Amanda Smarr of Region 4 PDC at (304) 872-4970 ext. 301 Monday – Friday between 8:30 a.m. – 4:30 p.m.

Please also forward a copy of your proposal via e-mail to [asmarr@reg4wv.org](mailto:asmarr@reg4wv.org)

Attention is directed to the fact that the proposed project may be undertaken with a combination of State and/or Federal funds and that all work will be performed in accordance with all applicable laws, rules and regulations. All work will be performed in accordance with the regulations issued by the previously referenced agencies and the State of West Virginia appertaining hereto.

The selected firm will be required to comply with the Title VI of the Civil Rights Acts of 1964, President's Executive Order No. 11246, Section 109 of the Housing and Urban Development Act of 1974, Section 3 of the House and Urban Development Act of 1968, Conflict of Interest Statement and Access to Records provisions. The selected firm must also fully comply with the Minority/Women-Owned Business Enterprise and Affirmative Action requirements. If a portion of the contract is subcontracted, then "positive efforts" must be made to subcontract to Minority/Women-Owned Businesses. This shall be done in compliance with the six (6) affirmative steps as outlined in 40 CFR 33.240.

The Pocahontas County Commission will afford full opportunity to women-owned and minority business enterprises that submit a show of interest in response to this request and will not discriminate against any interested firm or individual on the grounds of race, creed, color, sex, age, handicap or national origin in the award of this contract.

This contract will be awarded to the responsible offeror whose proposal is within the competitive range and determined to be the most advantageous to the Pocahontas County Commission, price and other factors considered.